Business of the Village Board
Village of Saranac Lake

BILL #23-2026

SUBJECT: Resolution to declare the Villages intent to serve as lead agency and to seek concurrence with involved agencies for lead agency status.

FOR AGENDA: 2/9/2026

DEPT OF ORIGIN: Village Manager

DATE SUBMITTED:

Resolution to declare the Villages intent to serve as lead agency and to seek concurrence with involved agencies for lead agency status.

MOVED BY: White   SECONDED BY: Scollin

VOTE ON ROLL CALL:

MAYOR WILLIAMS   yes

TRUSTEE BRUNETTE   yes

TRUSTEE RYAN   yes

TRUSTEE SCOLLIN   yes

TRUSTEE WHITE   yes

RESOLUTION TO DECLARE THE VILLAGES INTENT TO SERVE AS LEAD AGENCY AND TO SEEK CONCURRENCE WITH INVOLVED AGENCIES FOR LEAD AGENCY STATUS FOR THE BALDWIN PARK PROJECT

WHEREAS, the Village of Saranac Lake (the "Village") is proposing to implement improvements at Baldwin park, including removal of the tennis and basketball courts, addition internal sidewalks and bioswales, and addition of a pavilion (the "Project");

WHEREAS, the Village Board has received Part 1 of the Full Environmental Assessment Form (SEAF) for the project, as required for SEQRA review; and

WHEREAS, The Village needs to identify lead agency for process of the New York State Environmental Quality Review Act ("SEQRA");

NOW, THEREFORE, BE IT RESOLVED that the Village of Saranac Lake Board of Trustees, upon review of a completed Short Environmental Assessment Form declare the Villages intent to serve as lead agency and to seek concurrence with involved agencies for lead agency status.

Short Environmental Assessment Form
Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information

Name of Action or Project:

Baldwin Park Improvements

Project Location (describe, and attach a location map):

Lake Flower Avenue, Village of Saranac Lake, Essex County, New York

Brief Description of Proposed Action:

The Village of Saranac Lake proposes improvements to Baldwin Park to improve access to the Lake Flower waterfront, enhance views of the lake, provide limited parking , and remove dilapidated asphalt tennis courts and basketball half courts, and other aged park infrastructure. The redesigned park will have a curvilinear pathway that connects four lawn areas, a central pavilion, a seasonal ADA accessible kayak launch, and and a sidewalk along Lake Flower Avenue. On-street parking areas will provide a total of eight vehicle spaces, including two designed universal access spaces. The improvements also includes a new crosswalk striping on the northeastern side of Lake Flower Road, a bike rack, doublwide adirondack chair furniture and picnic tables, the relocation of the monument to a new location outside of the wetland area, new lighting, native landscape plantings including within a vegetated swale, and wetland conservation seed mix plantings.

Name of Applicant or Sponsor:	Telephone: (518) 891-4150
Village of Saranac Lake	E-Mail: ~~mayorwilliams~~ manager@saranaclakeny.gov

Address:

39 Main Street, Suite 9

City/PO:	State:	Zip Code:
Saranac Lake	NY	12983

	NO	YES
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.	☑	☐
2. Does the proposed action require a permit, approval or funding from any other government Agency?	NO	YES
If Yes, list agency(s) name and permit or approval: NYSDEC (Art. 15, WQC, SPDES), APA (Wetlands & Dock), USACE (Nationwide Permit), NYSDOT (Highway work permit)	☐	☑

3. a. Total acreage of the site of the proposed action?   1.94 acres
    b. Total acreage to be physically disturbed?   +/- 1.0 acres
    c. Total acreage (project site and any contiguous properties) owned
       or controlled by the applicant or project sponsor?   1.94 acres

4. Check all land uses that occur on, are adjoining or near the proposed action:

5. ☑ Urban ☐ Rural (non-agriculture) ☐ Industrial ☑ Commercial ☑ Residential (suburban)

    ☐ Forest ☐ Agriculture ☑ Aquatic ☐ Other(Specify):

    ☑ Parkland

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	☐	☑	☐
b. Consistent with the adopted comprehensive plan?	☐	☑	☐

	NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	☐	☑

	NO	YES
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	☑	☐
If Yes, identify: _____		

8.		NO	YES
a. Will the proposed action result in a substantial increase in traffic above present levels?		☑	☐
b. Are public transportation services available at or near the site of the proposed action?		☑	☐
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?		☐	☑

9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES
If the proposed action will exceed requirements, describe design features and technologies:		
LED pedestrian scale and spot lighting will be installed along the park pathways. _____	☐	☑

10. Will the proposed action connect to an existing public/private water supply?	NO	YES
If No, describe method for providing potable water: _____	☑	☐

11. Will the proposed action connect to existing wastewater utilities?	NO	YES
If No, describe method for providing wastewater treatment: _____	☑	☐

12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES
	☑	☐
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	☑	☐

13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES
	☐	☑
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	☐	☑
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____		
A seasonal ADA accessible kayak launch for Lake Flower is proposed. The seasonal dock will be achored to an upland area above mean high water level. The project includes the removal of an existing submerged stump in the location of the proposed dock.		

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
☑ Shoreline ☐ Forest ☐ Agricultural/grasslands ☐ Early mid-successional		
☑ Wetland ☐ Urban ☑ Suburban		

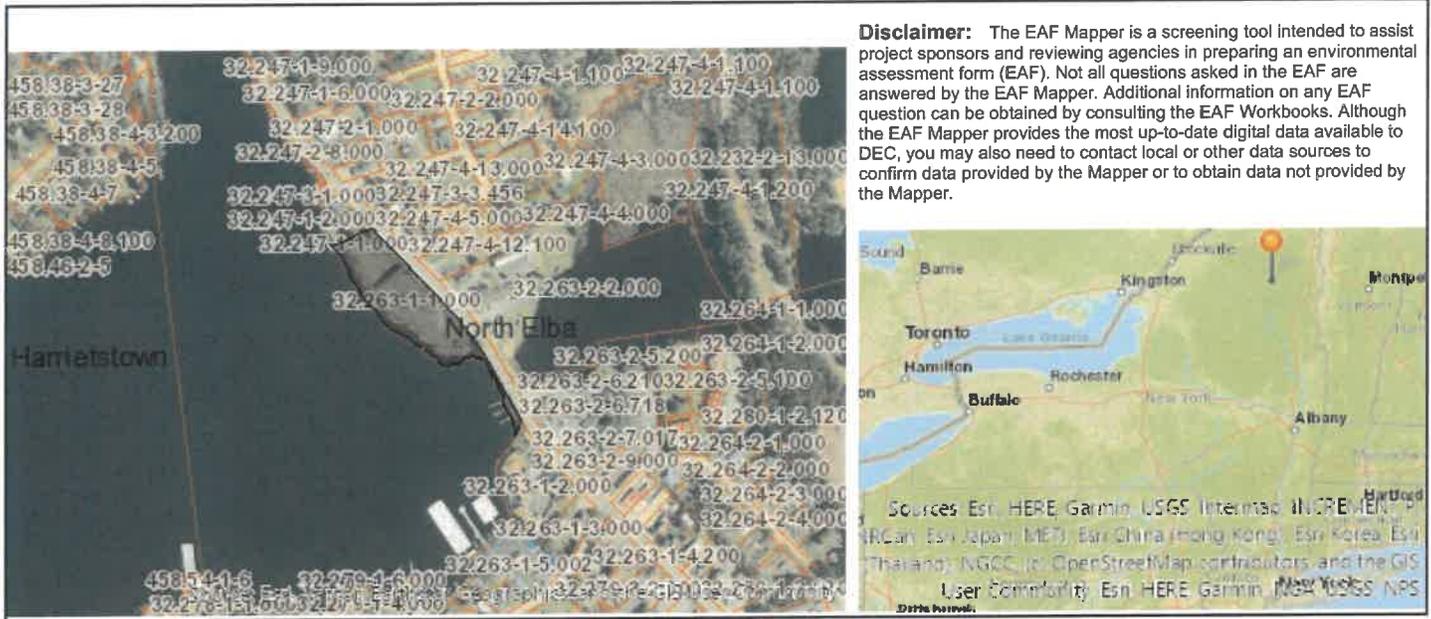|	NO	YES
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? USFW lists the Monarch Butterfly as a proposed threatened specie.	☑	☐
16. Is the project site located in the 100-year flood plan?	NO	YES
	☐	☑
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	☑	☐
a. Will storm water discharges flow to adjacent properties?	☑	☐
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	☑	☐
If Yes, briefly describe:		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:_____	NO	YES
	☑	☐
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	☑	☐
20.Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ The NYSDEC databse (remedial site #: 516008) indicates that remedial activies are completed at the Saranac Lake Gas Company site located on Payeville Road approximately1,800 feet northeast of Baldwin Park	NO	YES
	☐	☑

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE

Applicant/sponsor/name: Bachana Tsiklauri   Date: 2/10/26

Signature: _____ Title: Village Manager

Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources to confirm data provided by the Mapper or to obtain data not provided by the Mapper.

Part 1 / Question 7 [Critical Environmental Area]	No
Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites]	No
Part 1 / Question 12b [Archeological Sites]	No
Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies]	Yes - Digital mapping information on local, New York State, and federal wetlands and waterbodies is known to be incomplete. Refer to the EAF Workbook.
Part 1 / Question 15 [Threatened or Endangered Animal]	No
Part 1 / Question 16 [100 Year Flood Plain]	Digital mapping data are not available or are incomplete. Refer to EAF Workbook.
Part 1 / Question 20 [Remediation Site]	Yes